
The Council's Data Quality and Performance Management Frameworks

To: **Governance and Audit Committee, 15th March 2011**

By: Business Improvement Officer, and Performance & Information Officer

Classification: **Unrestricted**

Ward: **N/A**

Summary: This report outlines the process for the annual review of the council's data quality framework (DQF) and performance management framework (PMF) for 2011-2012.

For Decision

1.0 Introduction and background

- 1.1 The council has a duty to ensure that the data it uses to monitor performance and inform decision making is fit for purpose.
- 1.2 In March 2010 the Governance and Audit Committee approved the council's current DQF and PMF. These documents set out how the council ensures that the data it uses to monitor performance and inform decision making is fit for purpose. The committee agreed that these frameworks should be reviewed on an annual basis, and they are now due for their third review.
- 1.3 Data reporting roles and responsibilities will change within the new organisational structure being implemented in 2011. It is not possible at this stage to give detail of the working arrangements for performance management and data quality controls. The principles established last March for good governance of data quality remain in place within ongoing monthly monitoring, but it is not yet possible to confirm how the frameworks will be applied to the new structure.
- 1.4 This report requests agreement to postponing the review until new working arrangements have been agreed. We anticipate that we should be able to make this report at the September 2011 meeting of this committee.

2.0 Options

- 2.1 **Option 1:** That the Governance and Audit Committee affirm continuity of existing arrangements, and require a review of data quality and performance management frameworks when the new organisational structure is in place.
- Option 2:** That the Governance and Audit Committee require an earlier appraisal of the frameworks at the next meeting.

3.0 Corporate Implications

3.1 Financial

6.1.1 There are no financial implications in this report.

3.2 Legal

6.2.1 There are no legal implications in this report.

3.3 Corporate

6.3.1 There are no corporate implications in this report.

3.4 Equity and Equalities

4.4.1 No matters of equity or equality are affected by this report.

4.0 Recommendation(s)

4.1 That the committee notes that the current data quality framework and performance management framework remain in place

4.2 That the committee agrees to receipt of a review of these arrangements in September 2011.

5.0 Decision Making Process

This is a non-key decision which is not in the Forward Plan

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Annex List None

Corporate Consultation Undertaken None